



City of Appleton

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Date November 13, 2020

Honorable Mayor Dan L. Tosel and Members of the Appleton City Council

RE: Transaction Summary, October 1st, 2020 - October 31st, 2020

Mayor and Council:

Please see the following summary of last month's transaction history which includes: total revenues, total expenditures, and a balance of the City's accounts.

Fund Balances

The Unrestricted General Fund Balance is \$1,702,855.36 and the Restricted Fund Balance is \$988,498.27, for a total balance of \$2,591,353.63.

Accounts Payable Transactions

During the month of October 2020, the City processed 240 invoices total \$218,851.90.

Checkbook Disbursements

During the month of October 2020, the City disbursed a total amount of \$362,999.32 from its checkbook in the following manner:

Transaction Type	Dollar Amount
Motor Vehicle monies to state	\$ 38,337.76
DNR monies to state	\$ 384.60
Payroll Checks	\$ 68,312.29
FedWSSMedicare	\$ 12,484.76
StateW	\$ 2,146.85
PERA	\$ 9,730.71
Approved Inv Payments	\$ 121,268.33 97 checks/154 invoices
ACH(auto pays)	\$ 105,334.02 113 transact/105 invoices
to WWTP Money Market	\$ 5,000.00

City Purchasing Policy Reporting

Invoices paid in amounts greater than the \$5,000 prescribed by the City's purchase policy only occur if charges are contractual in nature or as a result of payroll responsibilities:

Payroll and Health Insurance -	\$ 23,996.07
	\$ 22,799.29
	\$ 21,516.93
	\$ 20,571.00
Otter Tail Power Co - WWTP	\$ 7,800.12
Approved payments - Appleton EDA \$10,000, Croatt's Concrete \$6,681.23, Appleton Area Health	

\$33,836

Contractual Services - Mattheisen Disposal \$5,720.00, Conway, Deuth & Schmiesing \$7,175

Checkbook Deposits

During the month of October 2020, the City received deposits total \$424,775.63 from the following:

<i>Deputy Registrar</i>	<i>\$ 40,560.56</i>
<i>General</i>	<i>\$ 122,394.66</i>
<i>WSG</i>	<i>\$ 103,876.49</i>
<i>Liquor</i>	<i>\$ 57,943.92</i>
<i>Transfers from Savings/Money Markets</i>	<i>\$ 100,000.00</i>

Respectfully Submitted,



Lizabeth Gades

Appleton Accounting Officer